



# City of Grandview, Missouri - Open Positions

**The City of Grandview, Missouri is an Equal Opportunity Employer that is currently accepting applications for the following position:**

## **DEPUTY CHIEF/FIRE MARSHAL**

### **POSITION SUMMARY**

Organize and manage department functions and programs for hazardous materials, fire investigation, fire prevention, fire code enforcement, emergency preparedness, hazard mitigation, and grant programs. This position will also be responsible for the supervision and oversight of programs including, but not limited to, public information officer, operational safety, and disciplinary policy investigations, as well as other specialty planning and administrative processes as assigned by the Fire Chief. The Deputy Chief/Fire Marshal will serve as the staff liaison on various standing committees, as directed by the Fire Chief. The Deputy Chief/Fire Marshal will act as the direct supervisor to the Assistant Chiefs. This position will work closely with the Assistant Chiefs in the oversight of daily operations. The Deputy Chief/Fire Marshal will make regular reports of operational issues and decisions to the Fire Chief.

### **JOB RESPONSIBILITIES**

Enforces fire safety codes. Reviews and interprets construction documents for compliance, conducts on-site inspections and assigns inspection schedule for fire safety and occupancy; Interprets codes and provides information to the public, property owners, contractors and others regarding fire/safety requirements; Conducts and manages investigations of fires; Manages and addresses citizen complaints in areas associated with fire safety requirements; Prepares and presents demonstrations, presentations, press releases and educational materials regarding fire prevention, emergency preparedness, hazardous materials and other matters regarding department functions; Responds to major emergencies when required or requested. In the absence of Assistant Chief, be ready and able to respond to fires to make high level strategic and tactical decisions. Oversee and supervise day to day operations; responsible for the development and implementation of goals, objectives, policies and priorities for assigned areas of responsibility; conduct annual and quarterly evaluations of the Assistant Chiefs; participate in the development of the annual operating budget and planning for future service requirements; participate in fire and injury prevention programs; demonstrate support for the governing board, Fire Chief and other supervisor's team philosophies, goals, and objectives. Must be available and willing to work weekends and holidays as necessary.

### **MINIMUM QUALIFICATIONS**

Bachelor's degree in Fire Science with five years of supervisory experience. Possession of a valid state driver's license, Firefighter I and II certification, Fire Service Instructor certification, Emergency Medical Technician, Fire Inspector and Fire Investigator. Preferred: Master's degree in Administration, Plans Examiner Training, public education training, Nims 100, 200, 300, 400, 700 and 800.

### **PAY**

The salary range for this position is \$76,430 to \$90,000 with a generous benefit package including, health, dental and vision, vacation, major illness leave, and paid time off.

### **TO APPLY**

Send cover letter and resume to one of the following (please note position title applying for):

- E-Mail: [jobs@grandview.org](mailto:jobs@grandview.org)

